

ORDINANCE FOR THE ORGANIZATION OF THE CONCORD FIRE
DEPARTMENT. DATE - JULY 2, 1957

Be it ordained by the Council of the Village of Concord that a department be here after known as the Concord Fire Department, the object of which shall be the prevention of fire, the protection of life, property within the limits of the Township of Concord is hereby created as follows.

ARTICLE 1. Officers

1. The department shall consist of a Chief, Assistant Chief, other officers as the Chief may deem necessary for the effective operation of the department.
2. The Chief shall be appointed by the Council for a period of three years, effective April 1, 1958. The Chief shall be technically qualified by training experience. He shall be removed only for just cause after a public hearing before the Council.
3. The Chief shall be held accountable to the Council only, shall make written, verbal reports thereto as the Council may require. All other department, company officers shall be accountable to the Chief only.
4. The Assistant Chief and all other department and company officers shall be appointed by the Chief. Such officers shall be accountable only to the Chief, subject to removal by him.

ARTICLE 2. Duties of the Chief

1. The Chief shall formulate a set of rules, regulations to govern the department, shall be responsible to the Council for the personnel, moral and general efficiency of the Department.
2. The Chief shall make a complete annual report to the Council at the close of the fiscal year as to the fires etc. It shall also be the responsibility of the Chief to submit all recommendations pertaining to the Fire Department operations.

ARTICLE 3. Membership

1. The membership of the department shall consist of such persons as may be appointed by the Chief, shall be able-bodied citizens residing within the Village, preferably property owners whose business activities are within the confines of Concord, who have telephones in their homes.
2. Any member of the department may be suspended or discharged from the department by the Chief at any time he may deem such action necessary for the good of the department. On written request of such member to the Council he shall be given public hearing on the charges brought by the Chief.

ARTICLE #. Equipment

1. The department shall be equipped with such equipment as may be required from time to time to maintain its efficiency, properly protect from fire.
2. Recommendations of apparatus or equipment needed shall be made by the Chief, After approval by the Council it shall be purchased in such a manner as may be designated by the Council.
3. No person shall use any fire apparatus or equipment for

any private purpose, nor shall any person willfully, without proper authority take away or conceal any article used in any way by the department.

4. No person shall enter any place where fire apparatus is housed or handle any apparatus or equipment belonging to the department unless accompanied by, or having special permission of an officer or authorized member of the department.

5. The Chief of the department is hereby authorized to enter into agreements or contracts with nearby incorporated communities or governing bodies of other organizations to provide the members of such communities or organizations with fire protection or to establish a mutual aid system.

6. No apparatus shall be hired out or permitted to leave the Township except in response to a call for aid at a fire in a neighboring community without the consent of the Chief. The officer in charge of the department shall have the power to assign equipment for response to calls for outside aid in accordance with ARTICLE 4. In other cases only when the absence of such equipment will not jeopardize protection in the Township.

ARTICLE 5. General

1. Each member shall be issued a badge designating his rank.
2. All motor equipment, all personal cars of the department members shall have right-of-way over all other traffic when responding to an alarm.
3. Each member of the department driving a car shall be issued a suitable insignia to be attached to the car.
4. No person shall drive any vehicle over a fire hose except upon specific orders from the Chief or other officer in charge where the hose is in use.

ARTICLE 6. Enforcement

1. All regularly appointed members of the department are hereby given the necessary special police powers for the purpose of enforcing the provisions of this ordinance.
2. It is hereby made the special duty of the Chief of Police or other peace officers who may be on duty, available for fire duty to respond to all fire alarms, assist the department in the protection of life and property in enforcing observance of all sections of this ordinance.

RULES AND REGULATIONS FOR THE ADMINISTRATION OF THE CONCORD FIRE DEPARTMENT.

Under authority of the ordinance of the Village of Concord, adopted July 2, 1957, creating the Concord Fire Department and providing for the government thereof, the following rules and regulations for its administration are hereby set forth and all members are required to thoroughly familiarize and comply with.

1. The Chief shall be at the head of the department, subject to the laws of the State of Michigan, ordinances of the Village, and the rules and regulations herein adopted.

The Chief shall be responsible for the general condition, efficient operation of the department, the training of members, the performance of all other duties imposed upon him.

The Chief shall make every effort to attend all fires, direct the officers and members in the performance of their duties.

The Chief shall see that each fire is carefully investi-

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gated to determine its cause, In case of supposition of insubordination shall secure and preserve all possible evidence for use in the case.

2. Assistant Chief. There shall be an Assistan Chief, who shall report to the Chief at fires and assist him in the discharge of his duties.

In the absence of the Chief, the Assistant Chief shall command the department and be held responsible therefor in all respects with the full powers and responsibilities of the Chief.

COMPANIES AND COMPANY OFFICERS

The fire force shall be divided into companies, the number of which shall be determined by the Chief, based upon the needs of the community, and each company shall consist of 15 active members.

Each company shall be in direct charge of a Captain, appoointed by the Chief and responsible to the Chief for the efficient operation of the Company.

In the absence of both the Chief and Assistant Chief, the Captain shall command the department, with all power, responsibilities of the Chief.

The Chief shall appint a Lieutenant for each company who shall in the absence of his Captain, exercise the same duties, have powers as involve upon the Captain. At all other times the Lieutenant shall perform such duties as the Captain may direct.

Each Captain shall preserve the discipline of his company and instruct the members in their duties. Each Captain shall direct the operation of his company at fires and carry out the orders of the Chief.

4. ENGINEERS

The Chief shall appoint an engineer or engineers who shall take charge of all pumping operations and maintain proper pump pressure as may be called for.

5. All members shall assist in the work of the department whether in any he their assigned duties or not.

All members shall give strict obedience to the orders of their appointed and elected officers.

Regular meeting, drill of the department shall be held on the third Tuesday of each month at the fire station.

Special meeting and drills to be held at specified time, and place may be called by the Chief. All members must attend. Any member absent from three successive meetings or drills without permission from the Chief, shall be dropped from the member roll.

In good weather, practice drills with the apparatus, equipment shall be held. In bad weather the Chief or other officer in charge shall conduct discussions, instruction periods in fire prevention, hazards, fire fighting inspection work, salvage and other subjects of interest and value to increase the efficiency of the department.

Each member is responsible for his helmet, coat, etc. When his membership in the department is terminated he shall return all department property in his possession to the Chief.

No person or member of the department, unless authorized by a department officer, shall be allowed to ride on the apparatus or handle equipment.

Work at fires and drills shall be done in a quick, orderly, quiet manner.

Annual dues to firemen, Chief and the National Fire Protection Association shall be legitimate expenditures of the department.

Dated July 2, 1957

