

## Village of Concord Council Minutes

The Village Council of Concord met on February 14, 2017 at 7:00 pm in the Village Office.

Council Members Present: Jeremiah Bush, Tom Norris, Jeff Jackson, Jason Mockeridge, Mike Lovitt, Tim Casey and Ashley Meeks.

Council Members Absent: None.

Public Present: K. Mills, DPW Director J. Blossom, Fire Chief L. Mosher, L. Mosher, D. Cesco, Deputy L. Jacobson and Village Clerk J. Lefere.

For their review, Councilmembers were e-mailed or given: Bills to be Paid in Amount of \$61,656.60, 02/14/2017 Council Meeting Agenda, 01/24/2017 Village Council Meeting Proposed Minutes, Revenue and Expense Report thru 1/31/2017, Fire Fund & Fire Revenue and Expense Report thru 1/31/2017, February 2017 Village Voice, Ron Bradley Email Concerning Glendon Miller Request, Well One Chemical Cleaning Performance Letter, IT Right PC Replacement Quote, Three Oaks Estates Utility Billing Letter From Lawyer Eric White, Clerk/Treasurer/DPW Office Email, Charging Station Quotes and Specs, and Ordinance #169-Amendment #1.

Motioned by A. Meeks, seconded by J. Jackson, to accept the minutes from the 01/24/2017 meeting, as presented. The motion was approved by all.

Public Comments: None

The Payment of Bills in the amount of \$61,656.60 was presented. Motioned by A. Meeks, seconded by M. Lovitt, to approve the payment of bills in the amount of \$61,656.60. Motion approved by all.

L. Jacobson discussed the January Blotter. T. Casey asked L. Jacobson if Jackson County might have a similar Detroit grant funded program in place for installing surveillance cameras once the Village completes the Streetscaping Project. L. Jacobson said a program does not exist in Jackson County.

J. Blossom stated that the Springport Police Dept. had taken the old Police car to the County garage to have it looked over. Springport will be discussing the purchase of this vehicle at their next meeting and give the Village a decision soon.

J. Blossom informed the council that the Streetscape Project bid held on 2/2/2017 at 10:00 am at the Village Office resulted with the following bids: RJT Construction \$94,775.25, Bailey Excavating \$94,535.40, Cross Lake Construction \$90,694.55, and Concord Excavating \$85,407.80. Based on recommendations from J. Blossom and J. Ripstra the council was asked to accept and approve the bid from Concord Excavating. Motioned by M. Lovitt, seconded by A. Meeks to accept the bid from Concord Excavating for the Main Street Streetscape Project. The motion was approved by all.

J. Blossom recommended the Council invite the businesses which will be affected by the Streetscape Project to the first meeting in March to discuss and answer questions associated with the Project.

J. Blossom discussed information he, DPW employees K. Thomas and N. Moore, and Councilmember J. Mockeridge received at the Infrastructure Seminar they recently attended. The information included that the State of Michigan will be requiring an asset management plan to be in place for municipalities by 1/1/2018. Rural Water will help with the water and sewer portion of the Asset Management Plan. Rural Water will then do a rate study. There is software which can be linked with our current software to assist with the asset management plan.

J. Blossom informed the Council the cost to replace Three Oaks Estates current individual water meters to a single master meter. Three Oaks Estates would then be responsible for paying the usage bill associated with the single master meter and collecting from their residents. The Village would also bill per unit. The proposed cost is \$20,044.80. The master meter would pay for itself in ready to serve charges alone within a year. Motioned by J. Mockeridge, seconded by M. Lovitt to change Three Oaks Estates to a Master Meter at the cost of \$20,044.80. All were in favor. Motion approved.



J. Bush brought up the need for a PC Replacement. During the last server update with IT Right they recommend the DPW department's computer be replaced at a cost of \$1,044.00. The new PC would be placed in the front office and the current office PC would be swapped out with the DPW PC. Motioned by A. Meeks, seconded by J. Mockeridge to replace a PC at the cost of \$1,044.00. All were in favor. Motion approved.

J. Bush discussed the potential Electric Car Charger in the Village. The Council received an email quote for an electric car charger station from Consumers Energy. The Council decided to table this indefinitely as they don't see a real need at this time and felt the money could be better used elsewhere.

J. Bush recommended the purchase of a different type of tree for the Main Street Streetscape Project as the type of Bradford Pear tree originally proposed has an odor, drops small fruit and begins splitting after about 20 years. He is proposing a Japanese Lilac tree for its similar size, white flowers, pleasant fragrance, and twice as long life span. J. Bush said he is willing to donate the extra cost himself.

J. Bush reached out to Consumers Energy about receiving some donated used laptop computers, tables, chairs, shelves, etc. with the idea of opening a Business Incubator/Internet Café in the old office space which was once occupied by the Township. This could be used by residents to pay bills online, research ordinances, complete online business, working on a business plan, etc.

J. Bush informed everyone the Concord Schools Linked Health Center is open for business. Please feel free to stop by and the staff will be glad to give a tour of the facility.

J. Bush informed the Council the DPW has been working on taking down trees and cleaning up at the beginning of the Spring Street Park to provide more parking and a canoe/kayak launch into the Kalamazoo River.

Fire Chief L. Mosher informed the Council, Fire Board Members receives a fire run summary each month at the Fire Board Meeting. It was found these summaries were not being distributed to Councilmembers before Council Meetings by the Council's Fireboard Members when J. Mockeridge requested information found on the summary. A. Meeks, one of the Council's Fireboard Members said she would be sure to get a copy to the Council monthly.

J. Bush informed the Council he would like to begin the Clerk/Treasurer office discussion. Treasurer C. Gibbs asked to go into a closed session. Clerk J. Lefere preferred to stay in an open meeting and informed the Council according to the OMA (open meetings act) this was not a topic which could legally be discussed in a closed session. J. Bush stated he would have to look into the OMA further MML (Michigan Municipal League) and thought it was legal as it has been done in the past for similar incidents (Employee Review). J. Bush stated he did not feel it was a matter which needed to be discussed in a public forum. J. Bush asked what the Council's thoughts were the majority agreed the public forum was not the place for the discussion, other than J. Mockeridge who was fine with it being discussed in an opening meeting. J. Bush asked if both parties would be willing to discuss the matter in a small meeting to include, Village President J. Bush and Councilmembers T. Casey and M. Lovitt. This was acceptable to both parties.

Council Comments: None

With no other business to discuss, it was motioned by A. Meeks, seconded by J. Mockeridge, to adjourn at 8:13 pm. Motion approved by all.

  
Approved by Jeremiah Bush, Village President

2/28/17  
Date